

# ***“PROMOTING CLINICAL FIELD-BASED COMPETENCIES AND BEST PRACTICES THROUGH INTERNSHIPS”***

**Technical Assistance Workshop**

**HBCU-Center for Excellence**

**Morehouse School of Medicine, CORK Institute**

**April 24, 2009**

**Selecting Interns**

**Johnnie Dumas Myers, Ph.D.**

**Savannah State University**

**Savannah, GA**

# Getting Started

- Paid versus non Paid
- Recruitment of Students

## Notification of Application Distribution

- Academic Eligibility Requirements

GPA

Credit Hours

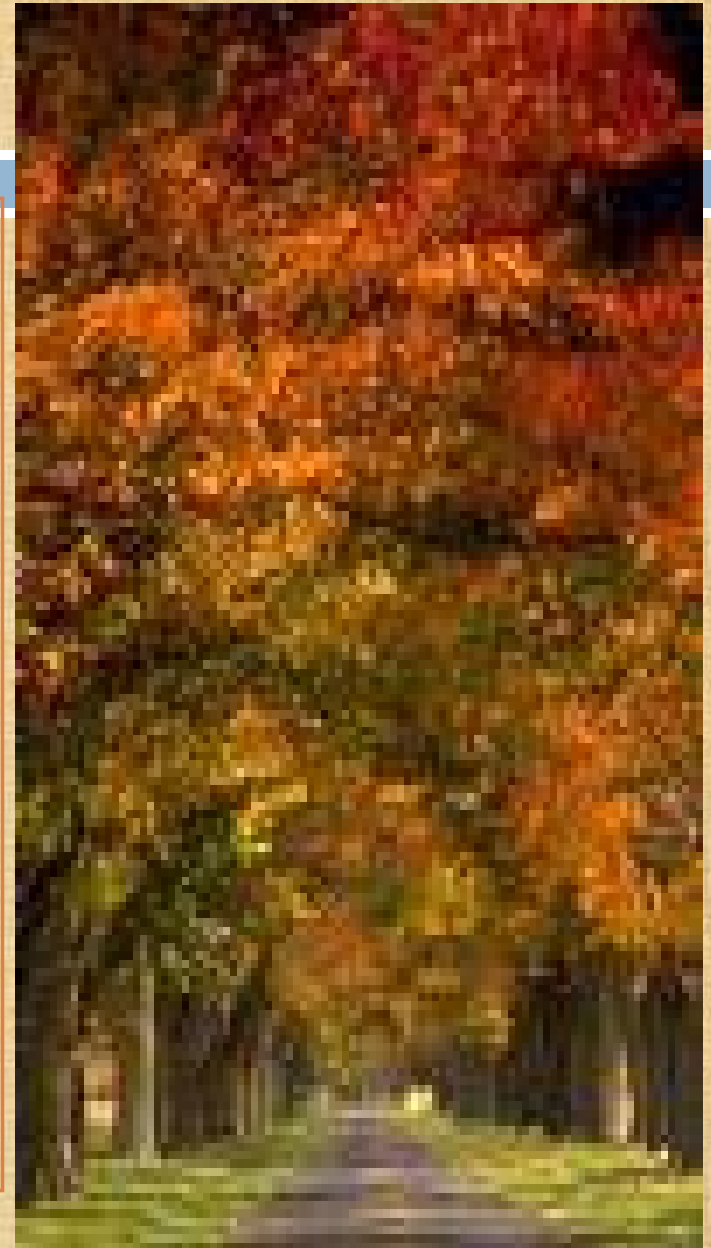
Classification

# Student Selection

Interview with student

Student Interest Essay

Agency Selections



# Application

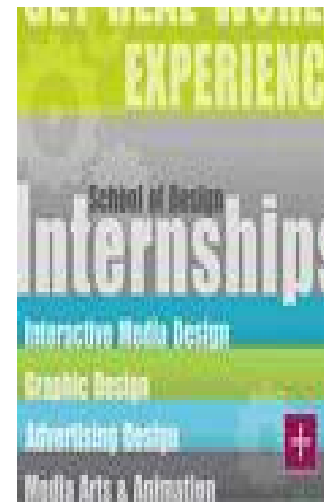
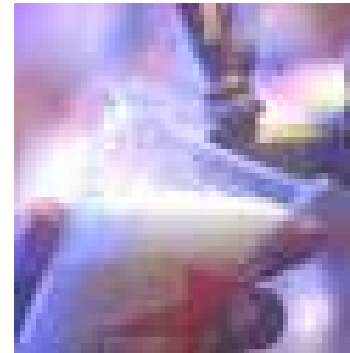
- Application/Agency Needs ( background checks, proof of citizenship, panel interview at the agency)
- Deadline is always the last day of the semester prior to the semester of the internship
- If this is the first opportunity with this agency, an on-site interview is needed by the coordinator

# Internship Contract

Agency responsibility

Student Responsibility

University Responsibility



# Course Requirements

- Meeting Models

Individual (weekly, bi-weekly, monthly)

Group ( monthly or bi-monthly)

Combination

- Workshop

- Daily Journal

- Paper

- Coordinator's site visits/ conference calls

# Making the Best of the Internship Workshop (Mandatory)

- Conducted the first day of the academic semester
- Syllabus is distributed
- Do's and Don't of the agency
- Office politics
- Dress and Odors such as cologne and perfumes
- Simple things are stressed such as, this is a job and possibly a career, being early for work, no cell phones, leaving personal issues at home
- Remember the coordinator is the advocate for the student (undergraduate)

# Evaluation and Grade

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- Agency evaluation ( provided by the coordinator)
- Paper
- Journal
- Student's Perceptions

# Challenges

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- Right Match of Student and Agency
- Keeping students motivated
- Assuring the agency provides meaningful work experiences
- Addressing issues as they arise
- Termination from the agency

*The Internship is **EXCITEMENT!!!***

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*Thank you*

[myersj@savannahstate.edu](mailto:myersj@savannahstate.edu)

(912) 351-6542

(770) 987-1845

# Questions and Answers

